



Annual General Meeting Minutes
Saturday, October 24, 2020
10 am, Zoom Meeting

1. Welcome and Introductions of Current Board Members.
2. Approval of Agenda.
Motion: To adopt the agenda as presented for the 2020 AGM - Erin/Roxanne
3. Adoption of Minutes from the **2019 Annual General Meeting**.
Motion: To adopt the minutes of the 2019 AGM – Laura/Roxanne
4. **President's / Vice President message** - Laurie Hunt / Ksenia Harris
Questions from Members.
 - In February we will know for sure if we can move forward with the Cookie Marathon (all based on Covid19)
 - Ordered new skis, boots and poles for youth
 - Paperwork is completed for relaunch. Program is open with a few changes including 2 lesson times on both Saturday and Sunday, and an afternoon lesson on Tuesdays. Also tracking documentation required for the season.
 - Riverlot 56 is annexed by City of St. Albert and waiting to hear if the land will remain as a provincial protected area.
5. Treasurer's Report – Terry Olsen. Presentation of **Financial Statements & Balance Sheets**
Questions from Members.
 - Financial Statements/ Balance Sheets must be audited before submitting (possibly hiring some one to do it for \$50)
 - AGLC funds \$20,000-25,000 that club can qualify for
 - SISU funds have to be submitted for the last 3 fiscal years
 - SISU casinos require volunteers from organization to qualify for SISU funds. The club volunteered at the 2020 casino, so no casino for 2021.
6. Directors' Reports (3 minutes each – 24 minutes)
 - 6.1 Youth Program – Jill Cunningham
 - Jill is stepping down from Youth Program coordinator
 - 6.2 Adult/Master Program - Pat Kelly

- Last year 62 people signed for adult ski lessons
 - This year possibly 100 people will sign up for adult ski lessons (if club can find enough instructors)
 - Pat is stepping down from Adult Program coordinator
- 6.3 Special Events – Roxanne Arnett and Kazue Oda
- Over 100 participants in cookie race last year
 - Looking at organizing moon light skiing for adults
 - Exploring near by skiing areas, BINGO type game for kids
- 6.4 Trails – Pat Kelly
- Trail grooming will start December
 - New grooming machine this year
 - Pat stepping down as Trails Coordinator
- 6.5 Tours – Terry Olsen
- Two ski tours in two consecutive years not a big success
- 6.6 Membership - Carla Smith absent
- 6.7 Communications – Laura Talboys
- Web site is up to date
 - Create general membership link for the website
- 6.8 Volunteer Coordinator – Victor Shulman
- Updated sign up sheet is up and running
 - Talk to Laurie if the list needs to be expanded
 - Create a volunteer position - Covid 19 monitor (keep track of Covid 19 screening paperwork, restocking hand sanitizer, possibly other things)

Questions from members for Directors.

8. Election of Board of Directors – request will be made at the meeting for nominees

Treasurer – Terry Olsen

Youth Program Coordinator – Roxanne Arnett

- 1st nominated by Laurie
- 2nd nominated by Laura
- Voted all in favour

Adult Program Coordinator – vacant no nominations

Special Events – vacant no nominations

Trails - Anne Bradley

- 1st nominated by Laurie
- 2nd nominated by Roxanne
- All in favor

Tours – vacant no nominations

Granting financial signing authority of new officers (President & Vice President)

Releasing outgoing officers from future liability (President & Vice President)

9. Volunteer Recognition:

Jill Cunningham – retiring board member

Pat Kelly - retiring board member

Kazue Oda – retiring board member

10. Notes from Dean McMullan, City of St. Albert

- Club did a good job on submitting a reopening plan
- Cookie Marathon does not require a new plan for submitting
- Doing site inspection in December or January (Laurie to contact Dean with a good time)
- New annual requirement: inspections of emergency fire alarms, fire extinguisher, emergency lighting.
- Map for trails (Pat Kelly will send it to Dean)
- Covid19 signs can be put around ski club (contact Dean about it)
- Trail etiquette signs (dogs on the trails on/off leash, pick up after dogs, not walking on ski tracks) – city can help with this
- Kingswood building operational hours for public use possibly to be extended until 10 pm
- Question from Victor: “Can a gas fire pit be used for warm up during the duration of the program?” (Dean will look into it).

10. Adjournment at 11:15 am